**Surf Smart Advocacy Fund**

**Application Form**

The following template shall be used for elaboration on your project proposal. Please complete all sections below including applicant information page, eligibility check, project information, and sign the funding terms and conditions.

1. **Applicant Information**

|  |  |
| --- | --- |
| Member Organisation(s) / Component Association Name |  |
| Country |  |
| Contact Name/Role/Position |  |
| Contact email address |  |
| MO/Component Association website/ social media links |  |
| Chief Commissioner’s Approval  signature |  |

**1.1. Prior Experience with Surf Smart Programme/Advocacy related to other programmes?**

* Has your MO implemented the Surf Smart Programme or advocacy component of other WAGGGS programmes previously? If yes, please specify the programme names and year implemented.

|  |  |  |
| --- | --- | --- |
| **1.2. Staffs Involved in the project.**  Please list in the table below, all team members who will be involved in the project implementation. This can include volunteers and staffs. | | |
| **Team member names** | **Role/ Responsibilities in the MO** | **Contact Details (Email Address)** |
|  |  |  |
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1. **Eligibility Check**

|  |  |
| --- | --- |
|  | Please check box (/) |
| I confirm that we are up to date with our fee payments to WAGGGS or have an agreed payment plan in place |  |
| Any comments: | |

1. **Project Information**

|  |  |
| --- | --- |
| Project title (in your language): |  |
| Total Project Cost (GBP):  (You can use [this currency converter](http://www.oanda.com/currency/converter/)) |  |
| Grant amount requested (GBP): |  |
| Implementation Timeline: |  |
| Submission Date: |  |

|  |
| --- |
| 1. **Project Objectives \***   What do you aim to achieve by the end of the project? How will this grant help your MO achieve its strategic plan/organisational objectives? |
| 1. **Support\***   What are the kinds of support your MO will provide to the advocacy champions to deliver and follow up on their advocacy projects in their country/community? (\*Please note: - Surf Smart Team will provide the advocacy training to the young women) |
| 1. **Monitoring & Reporting\***   Please explain how your organization will monitor the implementation and performance of the advocacy projects taken by children and young women towards the achievement of the expected results. Please also explain how you will support them to report back on the change stories resulted from their project. |
| 1. **Applicant Contribution\***   What contribution will your MO make to this project? (e.g. human/financial resources; activities or programmes already planned, etc.) |
| 1. **Risks\***   What are the potential barriers to achieving key actions in this project and what can you put in place to mitigate these? |
| 1. **Sustainability\***   What actions will be taken to ensure the advocacy project’s sustainability? |
| 1. **Communication & Visibility\***   Do you have a communication and visibility strategy in place? (How do you plan to advertise for the project? How do you collect success stories and communicate achievements?) |
| 1. **Project Implementation Support\***   Please list down any kind of technical support you might need to implement the project and achieve its objectives. |

1. **Terms and conditions**

If we are successful in this application, we agree to the following terms:

|  |  |
| --- | --- |
|  | Please check box (/) |
| We will provide WAGGGS with our child safeguarding policy, or details of how we will develop a safeguarding policy throughout the course of the programme. |  |
| We will complete the WAGGGS Capacity Assessment Tool if we have not already done so. |  |
| We will send quarterly progress reports using the reporting template provided. |  |
| Any comments: | |

**DECLARATION**

On behalf of the above-named organisation(s), I confirm that all funding requested on this form is to be used to reach girls, or girls and boys, with quality Surf Smart Advocacy experiences.

If the funding request is successful, we commit to sending an Action Plan and providing a report each quarter on the progress and lives reached in my MO/CA, using the *Quarterly Reporting and Monitoring Tool (QRMT).*

Signed:

Print name:

The Chief Commissioner: