WAGGGS World Centres

Volunteer/Intern Application Form A

Please complete form A if you are applying to be a Volunteer or an Intern at Our Chalet in Switzerland, Pax Lodge in London or Sangam World Centre in India. Form A is the same for all of the Centres. Each Centre has additional questions that need to be answered dependent on the role that you are applying for and you must fill out the additional forms specific to each role and Centre you are interested in. Both parts of the form must be sent to the Centre/s you are applying for.

Personal Details

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality/es \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any other nationalities/passports? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Passport / Travel Document Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth (DD/MM/YY) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age in Years \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country of Residence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile phone No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Skype ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May we share your contacts within the Our Chalet and WAGGGS network? YES ☐ NO ☐
How did you find out about this opportunity? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Current Occupation/Study \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Photo

Please attach a recent photo of yourself.

Note

World Centres can receive up to 50+ applications for each position. When filling out the application form please keep this in mind and answer only in one paragraph for each questions (approximately 3 sentences in total). If shortlisted, you will be given the chance to speak to your application in a Skype / Phone interview.

Girl Guiding/Girl Scouting Experience

Name of Girl Guide/Girl Scout association of which you are a member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present position in Girl Guiding/Girl Scouting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you an active member? YES ☐ NO ☐

Have you volunteered/worked in another World Guide or Scout Centre? YES ☐ NO ☐

If yes, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you stayed at or attended an event/programme at a World Centre? What event/programme? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you visited a World Guide or Scout Centre (*specify which centre and when*)?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your understanding of the mission and vision of WAGGGS?

Give a brief description of your Girl Guiding/Girl Scouting Experience.

Other Relevant Experience

Please give a brief description of your experience in the following fields:

International or Cross-Cultural Experience

Education/Training Received

Work/ Professional Experience

Team Work

Experience in Guest or Customer Service/Hospitality

Fitness Level and any Relevant Qualifications

Multi Media and Information Technology Experience

Personal Statement

Describe yourself as a person

Describe your leaderships and social skills

What is your motivation in applying for this position/s?

What do you expect/hope to learn and achieve through this programme?

How do you plan to share your experience in your Member Organisation?

How do you plan to fund your time as a volunteer/intern?

Languages

Please list all languages you speak, including English.

Ability Levels\*

Beginning able to use some memorized phrases and words

Low Intermediate able to have basic conversations, such as introducing oneself, asking for directions, ordering food in a restaurant

High Intermediate able to complete many daily tasks, such as making announcements, leading tours, and giving instructions for an activity

Advanced able to discuss a wide range of concrete and abstract topics

Superior able to facilitate discussions and speak, read, and writes with almost native level accuracy

What is your first language?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Language #1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Years Studied \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Language #2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Years Studied \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Language #3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Years Studied \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How Acquired \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ability Level\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How Acquired \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ability Level\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How Acquired \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ability Level\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

References

Please list two people that can be contacted as your referees. One should be a Girl Guiding/Girl Scouting person and one other that is not your family. These people may be contacted to provide a reference for you.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Address | Phone Number | Email Address | Relationship to You |
| 1 | . | . | . | . |
| 2 | . | . | . | . |

Police Record Check

In your home country have you had a police records check? YES ☐ NO ☐

Answering no to this question will not exclude you from being selected but we will rely on the sign off from your international commissioner below to fulfill this criterion.

If you answer yes, please supply evidence such as a certificate.

International Commissioner Approval

This application is an accurate representation of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Name of applicant*

Who is a member of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Name of WAGGGS Member Organisation*

I believe the applicant has the necessary clearance within her home country to work with children and young people. I endorse them to represent our Member Organisation through this experience. We agree to support them on their return to spread international friendship and share their World Centre experience.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
*Name of International Commissioner Signature of International Commissioner*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Telephone of International Commissioner Mobile phone number*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Email Address of International Commissioner* Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicants Signature

This application is a true and honest representation of myself and my experience. I agree that World Centre teams may verify this information at their discretion and consult my national Girl Guiding/Girl Scouting organization if appropriate.

Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please email this form to the World Centre/s that you are applying for:****volunteers@ourchalet.ch****volunteers@sangamworldcentre.org**

**volunteers@paxlodge.org**