# **Call for Applications**

# **'Surf Smart 2.0’ Fund**

## About Surf Smart

For the last ten years WAGGGS has partnered with NortonLifeLock (previously Symantec), one of the world’s largest internet security firms, to help girls make the most of the internet whilst staying safe online. Together our aim is *‘to raise a generation of internet savvy girls and young women who can use the internet to make a positive difference in the world’*. The central component of the partnership is a non-formal education curriculum that’s been designed to help children of all ages get more out of their time online and know how to deal with the risks the internet poses in a positive way.

During the COVID-19 pandemic the use of the internet and online interactions have increased rapidly, providing an invaluable way for people to remain connected and to continue learning and working during lockdowns. You might be one of the millions that have experienced the effects of spending more time online and also wondered: Am I using this time well? Am I using it positively?

We are glad to have been able to update our Surf Smart programme to become Surf Smart 2.0: Generation Digital. Surf Smart 2.0 takes you on a digital adventure during which you will:

* Find out about the tools that will help you stay safe and make thoughtful and balanced decisions when you are connected.
* Explore how to get more out of your time online and connect positively with local and global communities.
* Look into ways you can actively participate in digital communities and practice responsibly being a digital citizen.

## ‘Surf Smart 2.0’ Fund

We have opened Surf Smart 2.0 Fund for all WAGGGS Member Organisations (MOs) wishing to see Surf Smart 2.0 used by their children and youth members.

If your MO wants to explore how you can use the internet as member of Generation Digital; not only to communicate, learn and play but also to get involved with society, then funding is available for you to apply for.

By participating in this project, you will be producing active and responsible digital citizens who can:

* Engage competently and safely with digital technologies
* Inform others about the benefits and the risks one may encounter online
* Actively participate in digital communities with the appropriate skills, attitudes and knowledge.
* Conduct themselves positively in digital environments and respect other’s feelings and opinions
* Confront harassment and bullying online by reporting and blocking
* Speak out for equal digital rights and access for all
* Avoid posting anything online that might be harmful to themselves or others and protect personal information
* Think carefully when being approached by strangers online

MOs with a successful application will be provided with a grant to support delivery of the Surf Smart 2.0 curriculum. The MOs that have already been delivering Surf Smart should consider engaging new children and/or introducing the updated activities to the children and young people who have already completed Surf Smart. By completing the new activities from Surf Smart 2.0, they willbe eligible to receive the new fabric badge. We also encourage MOs to reach out to new children and young people who have not yet been introduced to Surf Smart.

There are two choices when an MO applies to the grant fund. Funding can be requested and/or fabric badges can be requested (equal in number to the MO’s target number of children and young people to complete the curriculum). ‘Due to the generosity of NortonLifeLock, the cost of producing the first 200,000 badges has already been paid for.

MOs should also mention in their plan the number of children and young people that they aim to reach by the end of the project.

## MOs are invited to submit applications for this fund

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## **Key information**

**Size of fund available:**Up to £8,000 GBP per grant.

**Timeframe:** projects will be expected to start any time from May 2021 onwards. There is no deadline for applications; the fund will close when all money is distributed.

**Purpose:** Funds will be granted to support MOs with the aim to reach a total of 200,000 children and young people worldwide by the end of 2021.

## **Application process**

1. **Check you are eligible.**To be eligible for this fund MOs must:

* Be up to date on payment of fees to WAGGGS or have an agreed payment plan in place
* Have adequate financial procedures in place to manage the grant – ideally demonstrated by audited accounts, or other clear financial processes.

1. **Prepare application:**

It is preferable if your application is written in English. It should include:

1. Project Plan
2. Project Budget
3. Completed Application form. This should be signed by the Member Organisation’s Chief Commissioner

If you have any questions, please email Prerana Shakya, Global Programmes Manager ([Prerana.Shakya@wagggs,org](mailto:Prerana.Shakya@wagggs,org))

1. **Send application:**Please send completed applications to Prerana Shakya, Global Programmes Manager ([Prerana.Shakya@wagggs,org](mailto:Prerana.Shakya@wagggs,org))
2. **Applications will be reviewed** and decisions made.
3. **MOs will receive a response**to their application within two weeks of receiving the application.

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## **If your application is successful:**

If your application is accepted, you will be asked to provide the most recent copy of your MO financial records/accounts.

Once confirmed, you will be asked to sign a grant agreement, after which WAGGGS will make a payment to your MO’s bank account. As part of the grant agreement and transfer of funds, your MO will be committed to the following: ​

1. Using the funds granted solely for the purposes stipulated in the grant agreement.
2. Delivering quarterly progress reports to WAGGGS as per the reporting timeline in the agreement.
3. Providing WAGGGS with your organisation’s child protection, or safeguarding policy. If you do not have this, you will be asked to work on developing one through the course of the project.
4. Completing the WAGGGS Capacity Assessment Tool (if not done so already).

## Decisions on funding ​

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Funding for the grant is limited. The applications will be assessed and decisions made on a rolling basis. It is advisable to apply early because the fund will close when all money has been distributed.

Decisions will be based on the following criteria: ​

* **Clear project plan**: MO has a specific, measurable, achievable, realistic and time bound plan.
* **Realistic budget:** There is a clear explanation on how the funds applied for are essential to delivering their project, and how the funds would enable the project to achieve its aims.

**Demonstrated commitment to the programme aims**: The MO has a proven track record or has shown substantial interest in taking steps to work on the theme of internet safety and global citizenship online.

* **MO contribution**: The MO is encouraged to show how it will contribute some of its own resources to the project (not necessarily financial, but human resources) and use existing events and projects to promote and embed the programme themes within the organisation.
* **MO benefit**: The funding will help to build the capacity of the MO and contribute to their strategic plan. MOs should explain how the funded work will help to achieve the organisational objectives of their association.

# Application Form

# **‘Surf Smart 2.0 Fund**

|  |  |
| --- | --- |
| **Member Organisation** |  |
| **Contact name and role/position** |  |
| **Contact email address** |  |
| **Date submitted** |  |
| **Chief Commissioner’s Approval**  **signature** |  |

**Eligibility**

|  |  |
| --- | --- |
|  | Please check box (x) |
| I confirm the grant we are applying for is less than 50% of our annual income |  |
| I confirm that we are up to date with our fee payments to WAGGGS or have an agreed payment plan in place |  |
| Any comments: | |

**Terms and conditions:**  If we are successful in this application, we agree to the following terms:

|  |  |
| --- | --- |
|  | Please check box (x) |
| We will supply WAGGGS with our most recent accounts before funds are transferred |  |
| We will provide WAGGGS with our child safeguarding policy, or details of how we will develop a safeguarding policy throughout the course of the programme. |  |
| We will complete the WAGGGS Capacity Assessment Tool if we have not already done so. |  |
| We will send quarterly progress reports using the reporting template provided. |  |
| Any comments: | |

**YOUR PROJECT**

|  |  |
| --- | --- |
| **Grant amount applied for (GBP):** |  |

Please provide the following:

|  |  |
| --- | --- |
|  | Please check box if included (x) |
| Project plan (use template provided) |  |
| Budget (use template provided) |  |
| Responses to Project Information Questions below |  |

**GENERAL PROJECT INFORMATION QUESTIONS**

|  |  |
| --- | --- |
| 1. Overall project aim (no more than 2 sentences) |  |
| 1. Has your MO implemented Surf Smart programme previously? If yes, is it still part of your girl programme? How many girls and young people have already been reached through Surf Smart? |  |
| 1. During the period of your project funded by WAGGGS, what will be your target of number of children and young people you will reach through this programme? |  |
| 1. Why does your organisation wish to apply for this grant? |  |
| 1. How will this grant help your MO achieve its strategic plan/organisational objectives? |  |
| 1. What contribution will your MO make to this project? (E.g. human/financial resources, inclusion in events/programmes already planned) |  |
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