**Payment Notification Form**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| General Information | | | | | | | |
| Name of Group / Individual: |  | | | | | | |
| Address: (Street, number, Zip Code, Town/City) |  | | | | | | |
| Country: |  | | | | | | |
| Phone Number: (Including Area code) |  | | | | | | |
| E-mail: |  | | | | | | |
| Booking Reference: |  | | | | | | |
| Enquiry Date: |  | | | | | | |
| Number of Participants: |  | **Adults** |  | | **Girls** | |  |
| Return/Agreement & 1st Payment |  | | | | | | |
| Group Leader Name: |  | | | | | | |
| Group Leader Phone Number: |  | | | **Mobile:** | |  | |
| Group Leader E-mail: |  | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Payment Details | | | |
| Cost Per Person: |  | **Total Cost:** |  |
| Date of Transfer: |  | **Amount Transferred:** |  |
| Transfer Record: |  | **Amount Owed:** |  |
| Transfer Sent By: |  | **Money Order:** |  |
| Money Order: |  | **Bank Draft** |  |
| Domestic USA Wire: |  | **International Wire - Citizen Bank:** |  |
| Specify the account details where you are sending the transfer: |  | | |
| Payment made for: |  | | |
| Any other information about the payment: (If there is a reference for us to identify your payment, please give details) |  | | |

* Please take into consideration that additional shipping and receiving international transfer fees will be added to this amount. (Usually between $35.00 - $40.00 USD).
* Please email your payment/transfer receipt with Our Cabana Payment Notification Form to: [nuestrecabana@guiasdemexico.org.mx](mailto:nuestrecabana@guiasdemexico.org.mx), for confirmation.
* Depending on how far in advance booking is made, more than one payment may be required by the same date. Please see booking policy for more information.

Signature: Date: