

## Pax Lodge Group Booking Terms and Conditions

- Group bookings made more than 12 weeks (84 days) in advance of arrival date. A provisional booking can be held up to maximum 28 days without payment. To confirm a booking an initial deposit of first night total booking value is required to be paid within 28 days. Full balance is due 4 weeks (28 days) before arrival.
- Group bookings made within 12 weeks (84 days) of arrival date. A provisional booking can be held up to maximum 7 days without payment. To confirm a booking an initial deposit of first night total booking value is required to be paid within 7 days. The total booking value should be paid at least 4 weeks (28 days) before arrival.
- Pax Lodge requires you to confirm final group numbers and any changes no later than 28 days prior to arrival and it's non-refundable.
- If any payment under these terms and conditions is overdue, then without prejudice to our other rights and remedies we may cancel your booking.
- Room supplements: We have a number of rooms that are ideally suited for group booking, if you wish to book specific room types, we will offer you the closest matching room option but will normally charge an additional room supplement.
- Groups are defined as being an organized official group and comprising 10 or more people. If at any time number of the people reduced to less than 10 people, group rate will no longer applicable and you are required to pay for the room as individual booking based on the room type.
- Group booking will have a nominated group leader, who is responsible for making and overseeing the booking, including financial and legal responsibility. Group leader's required to provide us his/her email address and mobile number.
- Group Leaders accompanying the group are responsible for the safeguarding, discipline and behavior of their group. Group leader are responsible for all damage caused by their action or inactions, or the actions or inactions of those in their group.
- People traveling as an informal group with friends or family are not entitled to group rates.
- Group shall not offer for sale to the general public (or publicly advertise the sale of) Pax Lodge facilities or services without the prior agreement of Pax Lodge.
- Sole use of the Hostel may be offered on minimum 50 beds booking and if no other guest bookings have been processed. Sole usage will not be guaranteed should the numbers of paying guests reduce below the agreed minimum number at a later date. If sole use is released, any sole use supplements or surcharges are subject to cancellation fees.
- Sole use of Pax lodge covers the first floor and second floor guest corridors and does not include the staff & volunteer's accommodation section, staff kitchen, Rose room, laundry rooms, ground floor, gardens and the parking area.
- **Booking amendment:** Change to number of the nights or the dates of the stay shall be treated as a cancellation and shall be subject to our cancellation policy later than 28 days prior to arrival.
- **Change to numbers:** A group booking can decrease in total guest overnights by up to 20% up to 28 days before arrival without incurring a cancellation fee. Thereafter any additional decreases in total guest overnights will be considered a cancellation and the cancellation charges will apply. Cancellation charges will be calculated on total booking cost.
- Without the signed booking form and appropriate payment your booking is not confirmed and may be cancelled.