



## WAGGGS World Centres

### Volunteer/Intern Application Part B

#### Our Chalet Assistant

**Closing Date 6 months before the term commences**

Our Chalet Assistants are also known as Our Chalet Volunteers. Our Chalet offers positions in four seasons, each lasting from 2 to 3.5 months. Please note that the Summer season would occasionally start before the 1<sup>st</sup> June, also Autumn season might last a few weeks after the 31<sup>st</sup> October. All applicants will be informed about the potential changes in time.

Age – Our Chalet Assistant 18 +

- |                                           |                                      |      |
|-------------------------------------------|--------------------------------------|------|
| <input type="checkbox"/> Spring Volunteer | (3 months, 1 March - 31 May)         | Year |
| <input type="checkbox"/> Summer Volunteer | (3 months, 1 June – 31 August)       | Year |
| <input type="checkbox"/> Autumn Volunteer | (2 months, 1 September – 31 October) | Year |
| <input type="checkbox"/> Winter Volunteer | (3 months, 1 December – 28 February) | Year |

#### Our Chalet Intern

**Closing Date as advertised on the website for specific year**

Internships positions are available throughout the year and can last from 3-12 months. Positions of more than 4 months, due to visa restrictions are available only to holders of the passport of one of the countries of the European Union.

Age – Our Chalet Intern 20 +

- |                                                              |      |              |    |              |
|--------------------------------------------------------------|------|--------------|----|--------------|
| <input type="checkbox"/> Guest Services Intern               | from | (month/year) | to | (month/year) |
| <input type="checkbox"/> Programme Intern                    | from | (month/year) | to | (month/year) |
| <input type="checkbox"/> Marketing and Communications Intern | from | (month/year) | to | (month/year) |



Tick the boxes below which apply to you.

Please note that not all of these skills and experiences are required for each position.

**Are you confident in the following?**

- Leading summer and autumn activities: hikes, assisting with rock climbing, high ropes courses and abseiling / rappelling, day excursions
- Leading winter and spring activities: snow hikes, sledding, skiing, cross-country skiing, snow shoe hikes, igloo building
- Planning & leading activities (songs, crafts, games, dance, discussions, activities)
- Leading large groups (up to 20 people) in on site and off site activities
- Cooking for large groups of people
- Coordinating and leading a team of up to 6 people
- Computer programmes (Office, web, email)
- Reception Skills (reception, customer service etc)
- Housekeeping (vacuuming, sweeping, laundry etc)
- Public speaking (speaking in front of larger groups)
- Marketing skills (social media management, desktop design, writing articles etc)
- Be able to follow instructions
- Completing the tasks consistently with attention to detail
- First aid

Do you hold a Passport from any of the countries of the European Union? YES  NO

Which country?

*Please see Our Chalet website [www.ourchalet.ch](http://www.ourchalet.ch) for further information for the specific role you are applying for.*

*For the application to be considered complete it should contain Part A and Part B, an endorsement from your Member Organisation (signature from your International Commissioner) and full contact details of the referees. Only the applications arrived before the closing date will be considered.*

Please email your application to: [volunteers@ourchalet.waggs.org](mailto:volunteers@ourchalet.waggs.org)