

**World Association of Girl Guides
and Girl Scouts**

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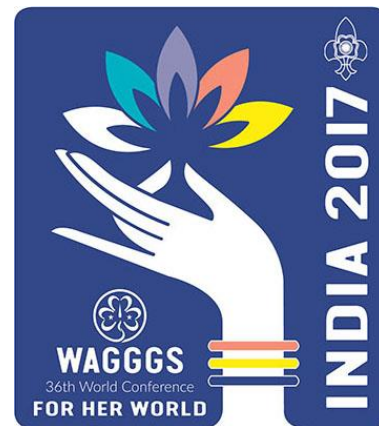
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To: All Member Organizations (including Component Associations)
Members of the World Board (including *Ex Officio* and substitute members)
Committees of the World Board
WAGGGS Staff

Dear Friends,

Call for Motions and Programme Content

Member Organisations (MOs) may propose motions and / or suggest items for inclusion in the programme of the 36th World Conference in 2017. The guidance in this letter applies to the existing requirements set out in the current Constitution and Bye-Laws.

Please note that the World Board will shortly be consulting further with MOs about the possibility of proposing changes to the Constitution and Rules of Procedure which would enable motions to also be tabled during the event.

For any proposed motions that would lead to a change in one of the Constitution's Bye-Laws, we require a response by **28 February 2017** (this is to meet the requirement set out in Bye-Law 8.2 to provide at least 120 clear days before the date of the World Conference at which they are to be considered).

For any other motions, we can accept submissions up to the **17 May 2017**. This date has been scheduled one month after the planned circulation of the main conference documents in response to feedback from MOs.

I. Proposed motions and proposed amendments to proposed motions

Proposed motions should be of interest, direct concern and relevance to the World Association; and for decision or consideration by the Members of the World Association.

Proposed motions may relate to Statutory and Constitutional issues, the WAGGGS' Mission, or discussion of current topical issues.

Please find below guidelines prepared by the Constitutions Committee (now known as the Constitutions Sub Group) to assist Member Organisations when submitting proposed motions or proposed amendments (W.Board.Const.1361, October 1999, revised October 2006). These guidelines explain the procedures for submitting, prior to the Conference, a proposed motion, or a proposed amendment to a proposed motion that has already been submitted by another Member Organization or the World Board.

Proposed motions

1. A request for proposed motions is circulated to Member Organizations, and responses are requested by a given date. For the 36th World Conference, this date will be the **17 May 2017 (except for any proposed changes to Bye-Laws, where the deadline will be 28 February 2017)**. A proposed motion must be concerned with, and related to WAGGGS' Mission, or an issue on which the proposer considers that WAGGGS should express an opinion. A proposed motion that does not comply with this requirement will not be submitted to the conference.

2. A proposed motion should be clear and concise, and where possible, should indicate future ways of action.

WORLD BOARD

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3. The World Board shall receive all proposed motions submitted and determine whether they are relevant and suitable for presentation to conference.

4. The proposer may then be required to:

- Make such changes in the wording of a proposed motion that will ensure clarity and a clear presentation.
- Work with another proposer (or proposers) to develop and agree a composite proposed motion, when two or more proposed motions on the same or similar topics have been submitted.

Proposed amendments to proposed motions

1. When the proposed motions have been circulated to the Member Organisations of WAGGGS, any Member Organisation may submit a proposed amendment, in writing, provided the proposed amendment is relevant to the motion, and is submitted within the time limit specified.

2. A proposed amendment will alter the text of a proposed motion by addition or deletion of words, but it must not contradict the central purpose of the proposed motion, or it will produce a proposed counter motion (a proposed counter motion is a motion which addresses the same issue as a proposed motion, but which is basically opposed to the purpose of the proposed motion). If a Member Organisation does not agree with a proposed motion, it should demonstrate its disagreement by voting against the motion at the conference.

3. The World Board shall receive all proposed amendments to proposed motions submitted and determine whether they are relevant and suitable for presentation to conference.

4. The 'amender' may then be required to:

- Make such changes in the wording of a proposed amendment that will ensure clarity and a clear presentation.
- Work with another proposer/'amender' (or proposers/'amenders') to develop and agree a composite proposed amendment, when two or more proposed amendments on the same or similar topics have been submitted.

After consultation with proposers, the World Board may refer any proposed motion to the appropriate Committee for further discussion.

II. Programme content

Items for the agenda of the World Conference, for discussion or for decision by vote, may be submitted by Member Organisations and by the World Board. Member Organisations are invited to submit items during the early stages of the planning of the conference. The deadline for receiving program content is **28 February 2017**.

1. The Constitution and Bye-Laws (Constitution 12.1) of WAGGGS require that the following statutory items are included in the agenda:

- Invitations received from Member Organisations to act as hostess to the World Conference
- Provision of a summary of the audited balance sheet and accounts for the period concerned
- Consideration of the general financial policy and plans for raising and administering the funds of WAGGGS for the next three years or other agreed period
- Triennial Report and other reports presented by the World Board
- Election and appointment of members of the World Board

2. Social program

A social program will also be developed, which will include:

- A showcase for our hosts, the Bharat Scouts and Guides
- A chance to meet the current World Board in an informal setting
- A chance to meet candidates for the World Board
- A combined world market and international evening

We would love to hear any suggestions that you may have for inclusion in the conference program – this could be items that your MO would like to host / deliver or simply sessions that you would like to attend. These could be within a plenary session; a networking event or a workshop.

If you wish to submit proposed motions or make suggestions for inclusion in the conference program this should be done on the appropriate forms in Appendices 1 and 2. If you are considering submitting a motion to the conference, please notify WAGGGS (woco@waggggs.org) as soon as possible.

Many thanks and I look forward to reviewing your proposals,



Nicola Grinstead
Chair, World Board
World Association of Girl Guides and Girl Scouts

Enclosures: Appendix 1 Reply form – Proposed motions
Appendix 2 Reply form – Conference programme